

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 83
FOR THE PERIOD 1 JANUARY 2009 TO 30 APRIL 2009**



Please note key decisions nos. **2786 – 2803** those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at www.enfield.gov.uk

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st Jan 2009	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2237 Approval to scheme to be referred to as Elsing Estate Window Renewals. Approval to accept a tender in respect of one contract covering renewal of Windows & Roofs to properties on the Elsing Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.	Cabinet Member for Housing & Community Safety	Not before 1st Jan 2009	Part 1	Turkey Street	Residents (tenants & leaseholders) – Meetings & open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback & satisfaction surveys on completion of works. [Jan 06 to completion] Community Housing Partnership – Consultation at meetings & regularly updated [Oct 05 to completion] Resident Associations – Advised of proposed works & updated at meetings [Jan 06 to completion] District Housing Offices – Consulted & updated at regular meetings. Aid in consultation process. [Jan 06 to completion]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk	Project Management Files

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*KD 2556 Approval for the release of S106 funding for the completion of the Enfield Industrial Estate Regeneration projects	Cabinet Member for Environment and Street Scene, Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 1st Jan 2009	Part 1	Upper Edmonton		Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	Key Decision 756, 18 June 2005
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Community Safety	Not before 1st Jan 2009	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2600 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Lincoln Road area to address non-decency.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Jan 2009</p>	<p>Part 1</p>	<p>Bush Hill Park; Southbury ;</p>	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2601 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Third Avenue area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Third Avenue Area Decent Homes Scheme.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Jan 2009</p>	<p>Part 1</p>	<p>Bush Hill Park; Haselbury ; Southbury ;</p>	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>KD 2602 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Turkey Street area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Turkey Street Area Decent Homes Scheme.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Jan 2009</p>	<p>Part 1</p>	<p>Chase; Turkey Street;</p>	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>
<p>*KD 2625 Approval to secure nursing beds for Older People within Enfield</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st Jan 2009</p>	<p>Part 2 para 8</p>	<p>Does Not Apply</p>	<p>LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing</p>	<p>Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk</p>	<p>Operational Delegated Authority Report 23 August 2007</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Jan 2009	Part 2 para 8	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 1st Jan 2009	Part 1	All Wards		Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	None.
*KD 2714 To accept a tender for phase 2 of the lift modernisation programme (modernisation of six lifts at the Shires estate).	Cabinet Member for Housing & Community Safety	Not before 1st Jan 2009	Part 2 Para 3	Edmonton Green	Residents of the blocks - Residents, FECA – Newsletters, open meetings – Feb 07 to Ongoing	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2723 Award of contract for the provision of 2 overnight respite beds for adults with learning difficulties with challenging behaviours	Director of Health & Adult Social Care	Not before 1st Jan 2009	Part 2 Para 8	Does Not Apply		Commissioning Assistant Tel: 020 8379 8140 shuk.poon@enfield.gov.uk	None.
*KD 2726 Accommodation for the Integrated Learning Difficulties Service	Cabinet Member for Adult Social Services	Not before 1st Jan 2009	Part 1	All Wards		Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	None.
KD 2736 To set the Council Tax base for 09/10	Audit Committee	Not before 1st Jan 2009	Part 1	All Wards		Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2744 To agree to proceed with the setting up of a framework of training organisations who could be 'called off' by the Development and Training team during the time period (three plus one years)</p> <p>Development and Training, Health and Adult Social Care Department is setting up a framework of training organisations to deliver a high quality training programme for all staff in Health and Adult Social Care.</p> <p>The framework will ensure that: -</p> <ul style="list-style-type: none"> • Training services meet the Council's procurement procedures • We can call on approved quality trainers to deliver the programme for the next three years plus one year <p>A best value service for HASC staff will continue to be achieved</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st Jan 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement</p> <p>This group will then evaluate the full tender responses, shortlist and recommend organisations that will be invited to provide training under the framework agreement - June 08 to Dec 08</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>Waiver - interim arrangement used prior to set up of framework agreement</p> <p>Training plan 2008 / 9</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2745 To approve the selection of a preferred tender for works to refurbish and extend Bush Hill Park Library, Agricola Place EN1 1DW	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Jan 2009	Part 1	Bush Hill Park; Southbury ;	<p>Local Residents - Series of consultation activities – Feb 07 to March 07</p> <p>Local Residents - Suggestion cards – April 08 to Present</p> <p>Local Residents - Consultation activities for 7–14 year olds – 28th May 08</p> <p>Local Residents - Consultation activity for 14-18 year olds - 14th July '08 & 29th Sept '08</p> <p>Local Residents - Consultation meeting for adults - 2nd Sept. '08</p> <p>Avenue Residents' Association - Agenda item – 28th April 08 & 2 June 08</p> <p>Ward Councillors - Head of Libraries & Museums & the Community Library Project Officer met with Cllr Bond & Loretta Walsh (Estates Manager) to update them on the project. Cllr Hall attended the Residents' Association AGM – 28th May 08 & 2nd June 08</p> <p>Enfield Racial Equality Council – Meeting – 12th Jul 07</p> <p>Library users - suggestion book, comments cards, plans on display in the library, Staff fully appraised of the developments to discuss with customers – ongoing</p> <p>Bush Hill Park Primary School – Meeting – May 08</p> <p>Edmonton County – Student Visit – July '08</p>	Community Library Project Officer Tel: 020 8379 4054 pam.tuttiatt@enfield.gov.uk	<p>BIG Lottery Communities Library fund (LB Enfield) bid</p> <p>Key Decision – Bush Hill Park Library (acceptance of funds)</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st Jan 2009</p>	<p>Part 2 Para 3</p>	<p>All Wards</p>	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>DAR - Stage One Waiver - interim arrangement used prior to set up of framework agreement Training plan 2008 / 9</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2750 To seek permission to tender for the refurbishment of Formont for people with learning difficulties and high complex needs.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Jan 2009	Part 1	All Wards	Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08 Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011 Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing	Community Service Manager Tel: 020 8379 7877 caroline.mayger@enfield.gov.uk	Valuing People Now: From Progress to Transformation (Dec 2007) Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001) Community Services Modernisation Strategy (October 2004)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2751 To approve the publication of the Core Strategy Submission Report of the Local Development Framework. This is in order for representations to be made relating to issues of soundness of the document as required by Regulation 27 of the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008.	Local Development Cabinet Sub-Committee	Not before 1st Jan 2009	Part 1	All Wards	As set out in the Statement of Community Involvement - Preparation of the Core Strategy will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006, and as amended by the Government's recent reforms to the process of preparing LDFs set out in the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 - January 2009 to March 2009	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2007) London Borough of Enfield Statement of Community Involvement (2006) London Borough of Enfield Preferred Options Report for LDF Core Strategy (2008)
*KD 2753 Allocation of Early Years Capital Grant for Quality & Access for all Young Children - £1,548,487 provided by Department for Children Schools & Families	Cabinet Member for Education & Children's Services	Not before 1st Jan 2009	Part 1	All Wards	Private & Voluntary & Independent (PVI) Nurseries within Early Years Partnership - Series of meeting With PVI Consultative Group – July 08 to Ongoing	Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk	Report on the proposed allocation of Early Years Capital Grant for Quality & Access for all Young Children Notification letter of Grant Allocation & purpose issued by DCSF

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KD 2760 Alterations to the Mobile Library Timetable	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Jan 2009	Part 1	All Wards	<p>Headteachers - Telephone and meetings – Jan 08 to Oct 08</p> <p>Mobile Library users - Discussion during regular visits - Jan 08 to Oct 08</p> <p>Old People's Homes & Sheltered Accommodation - Telephone, meetings and during regular visits – Jan 08 to Oct 08</p> <p>Library Staff, including Community Services Unit and Mobile Library staff – Team Meetings – Jan 08 to Oct 08</p>	<p>Head of Libraries and Museums julie.gibson@enfield.gov.uk</p>	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2766 Approval to the tender to provide a play centre at Florence Hayes Recreation Ground	Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure	Not before 1st Jan 2009	Part 1/2 Para 8	Upper Edmonton	Play Centre Service - Project Development – 2007 to 2008 Planning Consultation - Letters to 352 residents. – Aug 08 to Sept 08 Big Lottery Fund - Approval to tender documentation – ongoing Department for Children, Schools & Families - Submission of project for Pathfinder funding contribution - ongoing	Education Building & Development Officer Tel: 020 8379 3136 john.west@enfield.gov.uk	Big Lottery Fund Grant Officer
KD 2767 Approval to the Fire Prevention Programme 2009/10	Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure	Not before 1st Jan 2009	Part 1	Cockfosters; Enfield Lock; Highlands; Jubilee; Lower Edmonton ; Town; Turkey Street;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Reports and Notices from London Fire and Emergency Planning Authority

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<p>KD 2768 Re-Tender of the Council's IT Contract. The existing contract with Serco expires on 31st March 2010. Award of the new contract (s) is planned for Dec 2009.</p> <p>Appointment of external legal support during the re-tender process</p>	<p>Director of Finance & Corporate Resources</p> <p>Cabinet</p>	<p>Not before 1st Jan 2009</p> <p>Not before 2nd Feb 2009</p>	Part 1/2 Para 3	Does Not Apply	<p>IT Contract Re-Tender Project Board (Incorporating Key User Stakeholder Group) - Project Board Meetings – Nov 08 to April 10</p> <p>Council Management Board (CMB), Best Value Committee & Members Panel - Consultation / Progress Updates – Dec 08 to April 10</p>	<p>ICT Service Delivery & Development Manager Tel: 020 8379 4917 dean.francis@enfield.gov.uk</p>	None.
<p>*KD 2786 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation</p>	<p>Director of Health & Adult Social Care</p>	<p>Not before 1st Jan 2009</p>	Part 1	All Wards	<p>Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]</p>	<p>Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk</p>	<p>Assorted Operational Delegated Authority reports issued for approval as and when required</p>

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KD 2787 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st Jan 2009	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
KD 2788 To write off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance & Resources	Not before 1st Jan 2009	Part 1	Does Not Apply	N/A	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk	None.
KD 2789 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 1st Jan 2009	Part 1	All Wards	N/A	Commissioning Manager - Learning Difficulties - Adults linda.martin@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

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<p>KD 2790 The leases for the hire of Gym Equipment at Southbury Leisure Centre have come to an end. Enfield Leisure Centre's Limited (ELCL) have explored replacement and upgrading of the equipment.</p> <p>They wish to enter into a new lease arrangement for the upgraded equipment. Because the current operating situation of ELCL the company leasing the equipment is asking the Council to underwrite the payments. This proposal seeks permission underwrite the cost of the lease arrangement .</p> <p>New!</p>	<p>Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector</p>	<p>Not before 1st Jan 2009</p>	<p>Part 1</p>	<p>Southbury</p>		<p>Leisure and Culture Manager simon.gardner@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2791 Relocation of a library service point and associated issues (including projected costs and replacement use for existing library site)</p> <p>New!</p>	<p>Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector</p>	<p>Not before 1st Jan 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Environment, Parks & Leisure Scrutiny Panel - Meeting – 31/3/07 & 5/12/07 Environment, Parks & Leisure Scrutiny Panel - Visit to Barnet Library – 23/05/07 Public - Survey – March 07 Councillors - Members newsletter - Enfield Racial Equality Council - Consultation meeting – 12/7/07 Leisure & Culture Partnership – Meeting – 25/9/07 Cabinet – 12/12/07 Council 23/1/08</p>	<p>Head of Libraries and Museums julie.gibson@enfield.gov.uk</p>	<p>Library Strategy 2007-2012</p>

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<p>KD 2793 To accept a tender and award the contract for the refurbishment of 4 toilets in B block of the Civic Centre. To accept a tender and award the contract for 5 toilets in A block of the Civic Centre.</p> <p>New!</p>	Interim Director of Place Shaping & Enterprise	Not before 1st Jan 2009	Part 1	Town		Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.
<p>KD 2799 Approval to accept a tender for a new dining centre at Highfield Primary School</p> <p>New!</p>	Cabinet Member for Education & Children's Services	Not before 1st Jan 2009	Part 1 & 2 Para 3	Winchmore Hill	School staff and Governing Body - Meetings and correspondence – July 07 to Nov 08	Education Building & Development Officer Tel: 020 8379 3136 john.west@enfield.gov.uk	Cabinet Report dated 12th September 2007. Acquisition of Lacey Hall and site development strategy of Highfield and Hazelwood Schools.

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<p>KD 2800 Award tender for the phased in purchase of approximately 25 Waste Services vehicles as part of the Council's vehicle replacement programme and following Cabinet's decision to provide a wheeled bin service to the residents of Enfield.</p> <p>New!</p>	<p>Director of Environment & Streetscene</p>	<p>Not before 1st Jan 2009</p>	<p>Part 2 Para 3</p>	<p>All Wards</p>		<p>Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk</p>	<p>Contract File</p>
<p>KD 2802 Review of the Local Land Charges</p> <p>New!</p>	<p>Cabinet Member for Finance & Resources</p>	<p>Not before 1st Jan 2009</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Head of Registration Services Tel: 020 8379 4121 jacky.kanaris@enfield.gov.uk</p>	<p>The draft Statutory Instrument for the Local Authorities (England) (Charges for Property Searches) Regulations 2008</p>

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KD 2739 November 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of November 2008 and actions needed in order to remain within the approved budget.	Cabinet	21 Jan 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

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<p>KD 2752 Authority to commence the tender process for the award of contract to design and build a dual registered nursing home on the Elizabeth House site and approval to release funds for this.</p>	<p>Cabinet</p>	<p>21 Jan 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Staff - Workshops, team briefings Service Users/Carers/Residents - Workshops & Consultation events at the residential homes</p>	<p>Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk</p>	<p>Modernising Cognitive Impairment Services for Older People – Needs Analysis</p> <p>Delegated Authority Report (Cabinet) no. 197 – 18th January 2007</p> <p>Alzheimer’s Society Report Dementia UK 2007</p> <p>Delegated Authority Report (Cabinet) no. 106 – 10th October 2007</p> <p>Council report 7th November 2007 – ‘Report on the Outcome of a Consultation on the Future of Council-Owned Residential Care for Older People’</p> <p>Delegated Authority Report (Cabinet) no 234 – 5th March 2008</p>

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KD 2756 Conservation Area Review Phase III To approve a new conservation area and the amended boundaries to 10 of the existing conservation areas and together with Character Appraisals and management proposals.	Cabinet	21 Jan 2009	Part 1	Edmonton Green; Haselbury ; Upper Edmonton ; Enfield Lock; Chase; Town; Southbury ; Ponders End; Southgate Green;	Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008 Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Conservation Area Management Proposals, approved 17 January 2007 Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas Draft revised Character Appraisals and Management Proposals for each of the above
KD 2779 Refurbishment of Palace Gardens multi-storey car park and standardisation of charges in this car park	Cabinet	Not before 21st Jan 2009	Part 1	All Wards	Statutory and Informal Consultation	Head of Parking Services Tel: 020 8379 6402 elena.dellafiora@enfield.gov.uk	Permit report

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2780 The Future of Leisure Services in the Borough This paper will propose a way forward for the built leisure facilities in the Borough with a view to their on going management and the current operating situation.</p>	<p>Cabinet</p>	<p>21 Jan 2009</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Leisure and Culture Manager simon.gardner@enfield.gov.uk</p>	<p>None.</p>
<p>KD 2792 To note the outcomes of the consultation undertaken by Oasis Community Learning on the proposal to re-open Albany School as an Academy in 2009, its planned eventual transfer to Ponders End, and the statutory process required to formally close the existing Albany School. New!</p>	<p>Cabinet</p>	<p>21 Jan 2009</p>	<p>Part 1</p>	<p>Enfield Highway; Ponders End;</p>		<p>Schools Organisation & Development Tel: 020 8379 3136 bob.ayton@enfield.gov.uk</p>	<p>Report to Cabinet 17/01/08 – “Investment in Albany School” Report to Cabinet 10/09/08 – “Investment in Albany School: Proposed New Site” Report to Overview & Scrutiny Committee 07/10/08 – “Call-in: Investment in Albany School: Proposed New Site”</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2803 Joint Commissioning Intentions and Strategies for Older People and People with Physical Disabilities 2009-2012. New!	Cabinet	21 Jan 2009	Part 1	All Wards		Commissioning Manager - Older People Tel: 020 8379 8178 michael.betts@Enfield.gov.uk, Assistant Team Manager - Adult Disability Services Tel: 020 8379 8087 matt.white@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2801 To approve the making of an Article 4 (2) Direction to removed permitted development rights from households within the new and some existing conservation areas following designation and changes in the GPDO.</p> <p>New!</p>	Council	28 Jan 2009	Part 1	All Wards	<p>Householders, All Members, MPs, Planning Committee, CAG, heritage, business and community groups across the borough, English Heritage and national amenity socs.</p> <p>- Letters, website, public meetings - NB. Legislation allows and good practice is to consult on the Direction after it is made to avoid unauthorized works. Legislation requires 28 days minimum consultation period. If there is support, the Direction will then be referred back for confirmation. Previously Full Council has delegated this to the Planning Committee. They meet on the 26th March 2009 – 29/1/09 to 27/2/09</p>	<p>Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk</p>	<p>Cabinet report of the 25 January 2009 on the Conservation Area Review Phase III</p> <p>Article 4 (2) Schedules for the above and updates of existing Directions.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 2nd Feb 2009	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes
*KD 2660 To approve the tendering out of the CCTV, enforcement and alarm monitoring, and security contracted staffing of civic buildings in accordance with LBE contract procedures, conducted in partnership with LBE Procurement and legal departments. Both contracts are due to expire in 2008. This is a joint tendering exercise between the CCTV Centre and Facilities Management. The contract will be open to other London Borough's that require the same services.	Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety	Not before 2nd Feb 2009	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2645 To award a contract for a Framework for Inclusive Adaptations on behalf of Enfield Council for the period 1st Oct 08 – 30th Sept 2011 (With Option for an additional 1 year extension)	Cabinet	Not before 2nd Feb 2009	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.
*KD 2661 To approve the appointment of the successful tenderer(s) for the contract (KD 2660) which will be subject to a future report for a three plus two contract term, the contract will be in the format as approved by the Borough Solicitor and drawn up by legal services	Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety	Not before 2nd Feb 2009	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p>	Cabinet	11 Feb 2009	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk	<p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p>
KD 2634 To appoint an approved supplier through tender for hand delivery to residents homes throughout the borough	Cabinet	11 Feb 2009	Part 1	All Wards		Marketing Officer Tel: 020 8379 5154 sally.coates@enfield.gov.uk	<p>PQQ Document</p> <p>ITT Document</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2716 Building Schools for the Future (BSF), Enfield Strategy for Change (SfC), Part 1	Cabinet	11 Feb 2009	Part 1	Bowes	Headteachers, governors, LBE officers, children and young people, Voluntary and Community Sector, key stakeholders and partners (eg, Police, PCT), Unions, ESP, (inc. TAGs and SDGs), other key Forums - Electronic (via e-mail, websites) and hard copies in specific cases - January 2008 to June 2008	BSF Projects and Communications Tel: 020 8379 3304 caroline.baker@enfield.gov.uk, BSF Strategy Manager Tel: 020 8379 3304 bridget.evans@enfield.gov.uk	Strategy for Change, January 2008 Readiness to Deliver, April 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2729 Approval of an Indicative Five Year Housing Stock Investment Programme	Cabinet	11 Feb 2009	Part 1	All Wards	<p>Asset Management Executive./ Enfield Homes Board - Briefing papers – Commenced to March 2009 – programme out turn</p> <p>Residents and associated stakeholders - Community Housing Partnerships, Community Festivals, Housing News, Resident Conferences, Leaseholders statutory measures. Website updates. Post contract project specific consultation for individual packages of work via Steering Groups and direct resident consultation, including post works reviews to inform future years programmes – Commenced to March 2009 – programme out turn</p>	<p>Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk</p>	<p>Project Management Files</p> <p>Finance Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2730 Architectural Services – Proposed outsourcing	Cabinet	11 Feb 2009	Part 2 Para 3	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008
*KD 2747 To approve a corporate policy framework for setting fees and charges that links the Council's overall approach to charging to its corporate objectives.	Cabinet	11 Feb 2009	Part 1	All Wards	Directors, Assistant Directors and Service Managers - E-Mail, meetings and presentation at CMB - July 2008 - September 2008 Legal - E-Mail - August 2008	Assistant Director - Finance & Corporate Resources Tel: 020 8379 4732 hitesh.jolapura@enfield.gov.uk	Report to Council 28th February 2008 – 2008/09 Budget and Medium Term Financial Plan Local Government Act 2003 'Positively Charged' – Report of Audit Commission Feb. 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2759 Budget 2009/10 and Medium Term Financial Plan	Cabinet Council	11 Feb 2009 25 Feb 2009	Part 1	All Wards	Public - Budget Consultation – Nov 08 to Dec 08 Voluntary organisations - Budget Consultation - Nov 08 to Dec 08	Assistant Director - Finance & Corporate Resources Tel: 020 8379 4732 hitesh.jolapura@enfield.gov.uk	None.
KD 2765 Housing Revenue Account Estimates 2009/10 and Medium Term Financial Plan (Rent Setting-HRA)	Cabinet Council	11 Feb 2009 25 Feb 2009	Part 1	All Wards	Public, Voluntary organisations - Budget Consultation – Nov 08 to Dec 08	Head of Housing Finance fiona.peacock@enfield.gov.uk	None.
KD 2764 Award of contract for the provision of an integrated care and support service at the Extracare Scheme for Older People located in Palmers Green	Cabinet	4 Mar 2009	Part 2 Para 3	Does Not Apply		Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2776 Capital Monitoring & Prudential Indicator Report third quarter. Approval of the capital monitoring position at the end of December 2008 and actions needed in order to remain within the approved budget.	Cabinet	4 Mar 2009	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Monitoring returns from service groups and supporting working papers
KD 2777 December 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of December 2008 and actions needed in order to remain within the approved budget.	Cabinet	4 Mar 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2794 Approval of the most advantageous tender for the provision of buildings insurance for leasehold flats</p> <p>New!</p>	Cabinet	4 Mar 2009	Part 1	All Wards	Leasehold panel - Inclusion of leasehold panel members in evaluation team & Notice of Proposal issued to leaseholders - 19/1/09 to 1/3/09	Tel: 020 8379 3092 karen.vickery@enfield.gov.uk	Tender Evaluation Matrix
<p>KD 2757 Conservation Area Review Phase III To consider representations received on the new conservation area and revisions to 10 of the existing conservation areas and approve Character Appraisals and management proposals.</p>	Cabinet	25 Mar 2009	Part 1	Edmonton Green; Upper Edmonton ; Haselbury ; Enfield Lock; Chase; Town; Southgate ; Ponders End; Southgate Green;	<p>Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09</p> <p>2008</p> <p>Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09</p>	<p>Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk</p>	<p>Conservation Area Management Proposals, approved 17 January 2007</p> <p>Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas</p> <p>Draft revised Character Appraisals and Management Proposals for each of the above</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2775 Consideration of phase 3 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs	Cabinet Council	25 Mar 2009 1 Apr 2009	Part 1	All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.
KD 2778 January 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of January 2009 and actions needed in order to remain within the approved budget.	Cabinet	25 Mar 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2795 To agree the release of capital funding and award a contract on the basis of the best value tender for the refurbishment of Formont for people with Learning difficulties and high complex needs.</p> <p>New!</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st Apr 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08 Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011 Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing</p>	<p>Community Service Manager Tel: 020 8379 7877 caroline.mayger@enfield.gov.uk</p>	<p>DAR - Stage One</p> <p>Valuing People Now: From Progress to Transformation (Dec 2007)</p> <p>Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001)</p> <p>Community Services Modernisation Strategy (October 2004)</p>

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KD 2796 February 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of February 2009 and actions needed in order to remain within the approved budget. New!	Cabinet	29 Apr 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
KD 2797 Consideration of phase 4 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs New!	Cabinet Council	29 Apr 2009 6 May 2009		All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.
KD 2797 Consideration of phase 4 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs New!	Cabinet Council	29 Apr 2009 6 May 2009		All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.